



Central PA

1653 Lititz Pike #1026
Lancaster, PA 17601
215.767.2819

@AIGACentralPA
centralpa.aiga.org

Volunteer Chair

The purpose for the Volunteer Chair is to organize efforts to recruit, coordinate, manage and thank volunteers.

Duties Include:

- Composing written communication via the Chapter website, e-newsletter or email campaign to let potential volunteers know what's planned and how they can help;
- Contacting and connecting members and community members interested in volunteering;
- Coordinating and planning volunteer recruitment events, such as speaking before events on the importance of getting involved;
- Working directly with the Programming Chair and other Board members to identify volunteer needs;
- Maintaining regular communication with potential and existing volunteers.